

Rule 2.4  
Hearings on Written Statements

(a) The court authorizes mitigation hearings and contested hearings on written statements in lieu of a defendant's personal appearance. A written statement that does not clearly request to contest a notice of infraction will be treated as a request to explain mitigating circumstances.

(b) A defendant may submit a written statement as a response to a notice of infraction within 15 days of the date the notice is personally served or, if the notice is served by mail, within 18 days of the date the notice is mailed. Additionally, a defendant who has requested a mitigation hearing or a contested hearing may submit a written statement later in lieu of personally appearing at the hearing. The written statement must be received by the time of the hearing.

(c) A written statement may be delivered to the court in person, by United States mail or any other delivery service, by facsimile, or by email. The court's contact information is as follows:

Address:           Cowlitz County District Court  
                    312 SW 1st Avenue  
                    Kelso WA 98626

Facsimile:       (360) 577-3132

Email:           dctcourt@co.cowlitz.wa.us

or through the court's web site:

[www.co.cowlitz.wa.us/districtcourt](http://www.co.cowlitz.wa.us/districtcourt)

(d) A written statement shall contain the person's promise to pay the monetary penalty authorized by law if the infraction is found to be committed. The statement shall be executed in compliance with RCW 9A.72.085, in substantially the following form:

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true. I promise that if it is determined that I committed the infraction for which I was cited, I will pay the monetary penalty authorized by law and assessed by the court.

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(Date and Place)

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(Signature)

[Effective September 1, 2004.]

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